

OVERVIEW AND SCRUTINY COMMISSION WORK PLAN 2008 - 2009

Issue	Date	Overview & Scrutiny Activity	Progress And Date	Outcome And Monitoring /Dates
Coordination And Monitoring of Overview and Scrutiny				
Establishing working relationships between Cabinet and Overview and Scrutiny	From 15 May 2008, new Leader and Cabinet Constitution 9 September 2008 20 January 2009	Joint discussions, agreed priorities, shared information, invitations to relevant meetings Invite Cllr Fallon-Khan for discussion of portfolio Invite Cllr Simson for discussion of portfolio	Positive discussions on working between Scrutiny and the Executive and suggestions for possible scrutiny activities	Suggestions added as possible items to OSC work plan
OSC Work Plan	15 July 2008 and every meeting	To agree Outline Work Plan with built-in flexibility	Suggestions added to the work plan. Additional meeting arranged February 2009 to discuss budget 2009-2010 proposals	Regular monitoring

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Overview and Scrutiny Work Plans	21 October 2008 twice yearly	OSC to receive Scrutiny Committees' work plans	Establishment of first scrutiny panels, attracting public interest	Regular monitoring
Corporate Documents and Performance Monitoring				
The Corporate Plan	3 June 2008 15 July 2008	Commenting on the Corporate Plan in advance of the 12 June Cabinet meeting Reporting back to OSC, re Commission Comments taken to Cabinet 12 June	Supplementary Report on OSC comments was taken to Cabinet 12 June	12 June Cabinet agreed 3 June OSC amendments
The Council's Annual Performance Report	15 July 2008 and annually	Receiving annual report before being presented to 10 July Cabinet	Replies provided to queries on performance against targets	
Local Area Agreement	3 June 2008 Then regular review as necessary	Receiving draft report	Request to keep under review	Regular monitoring

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Performance Monitoring	21 October 2008 20 January 2009	Monitoring performance Q2 performance report	Replies provided to queries	Regular monitoring
Overview and Scrutiny of Budget and Policy Framework				
Targeted Budget Management	OSC 15 July 2008 Month 2 OSC 21 October 2008 Month 4, incorporating financial recovery plans OSC 2 December TBM Month 6	Considering forecast outturn and requesting financial recovery plans Considering forecast outturn Considering forecast outturn	Replies provided to queries Replies provided to queries	Regular monitoring

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The Council's Annual Budget	OSC 2 December 2008 3 February 2009	Background to Budget setting Issues Additional OSC meeting to consider 2009 – 2010 budget proposals		
Sustainable Community Strategy	Early 2009	Commenting before publication of Strategy		
Equalities and Inclusion Policy	OSC 15 July 2008 OSC 20 January 2009	Providing feedback on Policy Receiving and commenting on the first of twice yearly progress reports	Requesting twice-annual progress reports	
Dignity at Work	OSC 2 December 2008	Commenting on approach to Draft Dignity at Work Policy	Scrutiny panel established	

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Sustainability Strategy	OSC 21 April 2009	Receiving draft strategy for comment		
Overview and Scrutiny Of Other Functions Of The Council Leader, Finance And Central Services				
Corporate Procurement Strategy	OSC 9 September 2008	Commenting on recommended strategy	18 September Cabinet agreed Strategy	
Asset Management Plan and Corporate Property strategy	OSC 9 September 2008	Commenting on recommended plan and strategy	Scrutiny comments taken into account by Cabinet 16 October	
Draft ICT Strategy	OSC 21 October	Commenting on draft strategy	Comments taken into account by Cabinet 20 November	
Scrutiny Reviews/Requests				
Dual Diagnosis	Early 2009	Endorsing scrutiny panel recommendations for reply by Cabinet/NHS		

Issue	Date	Overview & Scrutiny Activity	Progress And Date	Outcome And Monitoring /Dates
		bodies		
Other strategic items				
Community Engagement Framework	15 July 2008	Considering consultation document for comment	Commenting as part of consultation process	
	21 October 2008	Receiving the final CEF and Monitoring its use in practice	OSC comments reported to Cabinet 18 November	

Other Potential Items:

- 1) Use of Public Buildings for Administrative Purposes
- 2) Member development
- 3) Aspirations to reach top quartile of high performing O&S functions
- 4) Adaptation/preparedness in addressing risks and opportunities of a changing Climate